

STUDENT/PARENT HANDBOOK

2024-2025



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Rocky Sandcork, Administrator
School Colors: Red, White, & Navy
School Mascot: Patriots

School Theme 24-25

“ENDURE” “...let us run with

endurance the race that is set before us,
looking to Jesus, the founder and
perfecter of our faith...” Hebrews 12:1-3

MISSION

Hope Lutheran High School Seeks to Preserve and Extend the Kingdom of Jesus Christ!

How: We do this by glorifying God through vigorously sharing the Gospel and supporting families in providing a Biblically grounded, inclusive, strengthening and developmentally appropriate educational experience in a loving environment.



GOD'S PEACE & WELCOME!

Dear Brothers and Sisters in Christ,

“Be still, and know that I am God. I will be exalted among the nations, I will be exalted in the earth!” The Lord of hosts is with us; the God of Jacob is our fortress. Psalm 46: 10-11

Thank you for sending your child to Hope to hear the word of God everyday. As a parent/guardian, the Lord has called you to one of His greatest responsibilities. The primary responsibility is to be a part of the nurturing and care of your children, not only with food and clothes, but also with their spiritual, emotional, and physical needs. Through Hope's mission, it is also our prayer that these needs will be met. As members of Hope Lutheran High School Board of Directors, we will be encouraging your children and you to participate in many ways that glorify Him.

We ask our parents/guardians and teachers to serve as Christian examples for our children. By our example in the classroom, on the athletic fields and gym floors, in the games and stands, at work, at practices, or even at home around the dinner table, we are models for our children with regard to actions and attitudes. We are examples of how we should use our gifts to bring glory to God rather than glory to self.

It is our prayer that this academic year will create exciting memories and great learning experiences for each of you. May we enjoy the wonderful responsibility God has given each of us when dealing with our young people.

In Christ,

Hope Lutheran HS Board of Directors

PHILOSOPHY

We believe...

1. that every person is a unique creation and gift of God, possesses an immortal soul, is redeemed by Jesus Christ and is sought and nurtured by the Holy Spirit through the Christian Church;
2. that it is the responsibility of parents to bring up a child in the nurture and admonition of the Lord and that Hope Lutheran High School, as an arm of the church should assist parents;
3. that God's people need to learn their proper relationship to God, themselves, the community, and to the natural environment;
4. that Christian education is a vital aspect of God's mission, commanded by Him to the church through the Great Commission;
5. that the focus for Christian education is to teach the Christian faith and a life of discipleship through instruction in God's Word;
6. that the educational environment should reflect excellence in all areas and encourage students to use and develop their God given intellect, talents and gifts;
7. that effective Christian education is carried on by teachers who are empowered by God's Spirit, rooted in the Word and witness, through personal faith, God's forgiveness and love;
8. that the curriculum uses every opportunity to integrate Christian teachings and faith as it relates to every aspect of life.

COVENANT COMMITMENT/STATEMENT

The covenant statement is foundational for all involved in and with Hope Lutheran High School. It is the basis for an intentional relationship with each student, their family, and the staff.

Because of what we believe and teach, as stated in our mission statement, philosophy, goals, objectives are formulated into our covenant statement, we expect the following to be part of our learning environment.

- ★ **Daily encounters with others are to be enriching, positive and encouraging in word, action, and attitude.**
- ★ **We have a responsibility to serve any person in need.**
- ★ **Personal faith empowers us to joyfully use the spiritual and intellectual gifts with which God has blessed us.**
- ★ **We will demonstrate respect for peers, teachers/staff, the learning environment, our facilities, and ourselves.**
- ★ **We hold that learning must be part of the faith experience.**

For these reasons we make the following covenant:

To accept the statements of mission, purpose, and function as presented above and in the student/parent Handbook. To assist this community in fulfilling its fundamental goals.

CHRISTIAN CONDUCT DIRECTIVE

The covenant statement speaks to a witness of faith that will be evidenced in the way one reasons to be together with others in both pleasant and challenging situations. It's easy to love someone when times are pleasant. Jesus challenges us in more difficult conditions:

“A new command I give you: Love one another, as I have loved you, so you must love one another” ~ John 13:34

When intentional movement toward repentance and reconciliation is necessary, the guidelines of Matthew 18:15 will be followed:

“If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over.” ~ Matthew 18:15

All of Matthew 18 is worthy of immediate and regular reading; read especially the balance of this teaching discourse (18:16-22). Understand that the loving imperative that Jesus emphasizes in Matthew 18, and throughout scripture, will be used at Hope Lutheran High School.

GOALS

It is the goal of Hope Lutheran High School that...

- ★ each student, through the power of the Holy Spirit, comes to know Jesus as his/her personal Savior;
- ★ each student develops Christian attitudes and responsibility in words and actions as he/she relates to others in the HLHS community, home and society;
- ★ each student develops an awareness and appreciation of his/her unique talents and spiritual gifts;

- ★ the acquisition of knowledge, language skills, the practice of creative and critical thinking, cultivation of artistic appreciation and expression and the development of physical skills enhance each student's growth.
- ★ each student successfully completes the prescribed course of study necessary for graduation in the state of Minnesota.

OBJECTIVES

With the gifts given by the Father, The grace of Jesus Christ, and the Power of the Holy Spirit, HLHS will...

1. provide students with a positive learning environment conducive to successful learning;
2. engage students in meaningful and creative learning experiences;
3. have students practice Christian values;
4. encourage open expression of one's Christian faith;
5. enable students to interpret life from a Christian point of view;
6. help students develop a feeling of importance and self-worth;
7. nurture a servant attitude in students which exhibits itself in empathetic/active behaviors towards one another and their community;
8. help students recognize and respect personal and cultural differences;
9. encourage the value of high achievement in all undertakings;
10. help the students attain a core of knowledge and experience useful in making the life-long learners;
11. provide students the opportunity to make developmentally appropriate decisions, take risks, succeed and fail in an atmosphere of encouragement and support;
12. have students participate in the governing process;
13. teach respect and accountability for the environment as stewards of God's creation and its resources.

ATTENDANCE / ABSENCES

A good place to develop the habit of regular attendance is at school. Students should make it a practice to be at school every day. Absence from school robs them of an opportunity and a privilege. Absence (whether excused or unexcused) affects the student and school in many ways. Some are:

1. It is one of the most common causes of low grades and failure.
2. Continued absence often causes the student to lose interest and become discouraged or indifferent.
3. Loss of interest causes the pupil to develop habits of laziness and inattention.
4. The pupil who is absent a great deal usually lacks the quality of dependability that employers desire in their employees.
5. The progress of the entire class is often slowed.
6. Chronic absenteeism sometimes influence others to remain out of school.
7. The morale of the class may be lowered by poor attendance of its members.

Please keep in mind that the decision to allow a student to be absent not only affects the student; it also affects the entire school!

ABSENCE PROCEDURES

Attendance and promptness is expected at all times. Hope LHS discourages absences for any reasons other than sickness (prolonged high fever, vomiting, diarrhea), or death in the immediate family.

When a student is tardy or absent, parents/guardians please contact the school office by **8:00 am (507-474-7799)**. We need to know if your child is safe! You may leave a message. Please include: your name, number you can be reached at, student name, grade, and **reason for absence**.

EXCUSED ABSENCE

A return to school note signed by the parent/guardian indicating the nature and the date of the student's tardy/absence is strongly recommended upon the student's return to school. Absence will be considered excused only in the case of:

- ★ Personal illness
- ★ Medical appointments that cannot be scheduled outside of the school day.
- ★ Severe illness in the immediate family
- ★ Death of a family member
- ★ Other emergency circumstances

In order for **family personal days, college visitations** (2 per quarter), or **job shadowing** to be considered excused, we ask that parents submit in writing a letter requesting to take their student out of classes at least five school days prior to the scheduled absence. Academics and attendance will be considered before approval is granted for excusing any absence for personal time.

Students should contact individual classroom teachers at least five school days prior to leaving. Individual teachers will determine when class work assigned and due during the absence is required to be completed (this may include some work be completed BEFORE the absence). Excused personal time is limited to 5 school days for the entire school year. Any absences over the five day limit may count toward truancy as an unexcused absence.

The administration reserves the right to make final decisions regarding absences.

FREQUENT ABSENCES

If a student is suffering from a long-term (chronic) illness, please contact the school immediately. The staff will 1) pray and 2) work with you to make arrangements for missing work.

For students that are absent more than 5 school days in a quarter, parents/guardians will be contacted regarding the excessive absence. Parents/guardians will be asked to correct the situation if it is under their control. The school will be glad to assist in this matter.

Any student that misses more than 8 days (excused or unexcused) in one quarter may be denied class credit for that quarter. This decision may be appealed by the student's parents/guardians. To qualify for an appeal there must be extenuating circumstances (e.g. major family emergency) or an extreme illness that prohibited the student from attending school. The illness must be documented by a physician at the family's expense and shared with the school. The appeal board will consist of the homeroom teacher, the administrator, and one school board executive representative.

TARDIES

Students at HLHS are expected to be in their seats, prepared and ready to learn, at the beginning of the class session and throughout. Tardiness is defined as not being in the classroom prepared to learn when a class begins as determined by the school schedule. Tardiness affects the overall learning atmosphere in a variety of ways that are detrimental to learning. Each individual teacher may institute class rules regarding tardiness to their class.

The school office monitors attendance tardies for the school day. ***Two*** unexcused attendance tardies will result in a detention. Accumulation of seven unexcused attendance tardies will equal one unexcused absence. At the beginning of each quarter, the tardy count returns to zero.

Missing more than 3 hours of one single school day will equal a half day absence.

TRUANCY

Minnesota state statute 260A applies to all students (public and private). It states that all students under age 18 must attend school. Students that are absent on a frequent basis are violating this law. Parents will receive a phone call or written message any time their student is truant. After three unexcused absences a written letter will be sent home and parents/guardians and school staff are encouraged to meet to discuss this matter. After multiple unexcused absences the issue may be turned over to the local police department as a violation of Minnesota statute 260A.06.

UNEXCUSED ABSENCE

Unexcused absences are defined as those absences that the school has identified as unacceptable (e.g. skipping school). In this situation disciplinary action will be taken. There will be no credit given for work missed from an unexcused absence. However, work will still be required be completed according to class procedure. The absence counts toward the truancy count, and either detention or in-school suspension will take place.

UNVERIFIED ABSENCE

When an unverified absence occurs, the parent/guardian will be notified. Unverified absences may include (but are not limited to) class skipping, false verification of an absence such as phoning and pretending to be a parent, forging notes, or any misrepresentation of parents/guardians. Any such misrepresentation is considered unexcused absence and is a violation of God's commandments and Minnesota statutes.

CAFETERIA

All students are required to report to the cafeteria (St. Martin's Fellowship Hall) by appointed time unless given permission by a staff member. Students may return at an announced time. All students must vacate the cafeteria by announced time. All students are expected to clean up after themselves and return the table and chairs to their proper position and order.

CAMPUS/SCHOOL FUNCTIONS

Students attending athletic events, off campus events, and all other school functions will maintain the standards of all school guidelines set forth in this handbook at all times.

CLASSROOM and HALLWAY MANAGEMENT

Teachers determine how their classroom will be run. Please refer to the individual teacher for more information.

Students are to remain in their seats and classrooms unless a teacher has granted permission to leave. Under no circumstance, other than emergency, should a student be in a hallway or restroom during a class period without teacher approval.

Students are asked to refrain from regulating the classroom temperature without teacher approval. Please dress appropriately. Some classrooms are generally warm or cool; please plan ahead.

No personal possessions (including large bags) may be kept on the hallway floor or seating. Large items must be stored on the top of the lockers **and removed at the end of the school day.** All items in violation will be taken to the lost and found. Repeat offenders may be given detention.

CONFLICT RESOLUTION & Grievance/Due Process

If a concern or grievance or question arises about material being covered in the classroom, grading policies, or a teacher's actions, the matter will be handled in the following manner:

1. The person raising the concern, whether a student or a parent/guardian, needs to bring the concern to the teacher involved. If a student is involved, they may ask the administrator to accompany them when meeting with the teacher, however, the student must present the concern.
2. If the matter is not resolved after meeting(s) with the teacher, it should be taken to the administrator. The administrator will meet with the teacher along with the student and/or parent/guardian.
3. If the matter is not resolved after meeting with the administrator and teacher, the matter may be taken to the Executive Board of Hope Lutheran High School.
4. If the matter is not resolved by the Executive Board or if action needs to be taken, the matter may then go to the Board of Directors of Hope Lutheran High School.

Steps will be followed in their given order and if an action is taken out of order, the student and/or parent/guardian will be referred back to the proper step.

DETENTION

Violations of the school covenant statement and this handbook will result in discipline. The amount of detention/fines, community service, including summer hours, suspension and even expulsion will be determined by the seriousness of the offense and previous issues. Many detentions will be required to be served the day of the violation. Arrangements will be made by the staff issuing the detention, the student, and administration as necessary. The result of missing a scheduled detention is In-School Suspension.

DRESS CODE / APPEARANCE

Based upon God's clear will for our lives in the Ten Commandments, God calls us to live a modest and chaste life. Therefore, HLHS expects proper grooming and dress. We need to ask why a dress code? But first, why wear clothes? Read this quote from Brian Young's book, Doubts about

Creation? Not After This!: “We must go back to Genesis and the fall of man in the garden of Eden. We see Adam and Eve sinning and becoming aware of their nakedness. God then killed the first animal as a blood sacrifice and covering for their sins. There it is, sin is why we wear clothing today, and consequently, a man and women can no longer look at each other in the perfect way as they once could because sin has distorted their relationship. Therefore what we wear can put a stumbling block in another person's path, thereby causing them to sin. We are told that if a man lusts after a woman's body he commits adultery. Why are men singled out? I would probably get little argument from males when I declare that a man responds very easily to a woman's body sexually and, therefore, what she wears can put a stumbling block in a male's path, causing him to sin. Matthew Henry, popular Bible commentator, once said, “Men sin but devils tempt to sin.” How true this is. We are all sinners and need the support and guidance of others to help us along. When a woman wears clothes that are indecent she is tempting the male into sin, maybe not intentionally, but nonetheless she is tempting. This does not relieve the male from his responsibility to keep his eyes from wandering. Nor does it relieve the female from her responsibility of dressing decently.” **The administration reserves the right to make final decisions on the appropriateness of appearance/dress/apparel.**

I. Clothing must:

A. Communicate a Christ-centered or, at minimum, tasteful message. This includes, but not limited to the following examples:

ACCEPTABLE

- ★ HLHS wear
- ★ College/University clothing
- ★ Clothing publicizing Christian musical artists
- ★ Christian witness clothing
- ★ Clothing with logos from manufacturers that do not go against Christian principles

NOT ACCEPTABLE

- ★ Any clothing that goes against the message of Christ
- ★ Goth(ic) style
- ★ Motorcycle/biker garb
- ★ Clothing publicizing musical artist with imagery that is vulgar, sexual, violent, or distasteful
- ★ Clothing that makes references to any illegal or controlled (harmful) substance in any way
- ★ Halter tops, tube tops, backless tops, bare midriff tops, tank tops, and/or any tops cut low in the front
- ★ No writing or slogans printed on the back of lower garments
- ★ No ripped pants/shirts
- ★ No JNCO style (boxers showing)
- ★ No Pajama pants or those resembling pajama pants

B. Clothing must be clean, in good repair and meet or exceed the following standards:

1. All clothing must be mid-thigh length, closer to kneecap, or longer.
2. All clothing must completely cover and conceal all undergarments including racer-back sports bras.
3. Clothing must completely cover torso/midriff at all times.

4. “**Tight**” clothing must be covered completely (ex yoga pants, skinny jeans, jeggings, leggings) by another article of clothing. Example: Tight shirts must be worn with another layer.

C. Coats, backpacks, headwear (including bandannas), gloves, and/or mittens may not be worn inside the school building during the school day. NOTE: All of these items must be stored in the student’s locker. Clothing may not be brought to class or laid on the hallway floors or chairs.

D. Footwear is to be worn at all times. Flip-flops & Crocs are not allowed during the school hours. All shoes must have secure backing. No slippers or anything resembling slippers. Please, just wear shoes.

E. Hairstyles will reflect careful grooming and may not distract from the learning environment. We prefer our male students to be clean shaven and have short clean-cut hair to promote a professional atmosphere. Hair must not cover the face. **Hair must resemble a natural hair color.**

F. Jewelry must be used in moderation by our students. Body piercing, other than one pair of earrings (in earlobe) for females, are not allowed. Males are not allowed to wear earrings during school hours or events. Visible tattoos must be covered at all times.

G. Dress code for certain classes/activities such as PE, Prom or science class (labs) may also be required.

Students in violation of the above guidelines are not allowed to participate in the school day unless the violation is remedied immediately. The second and following violations will result in possible detentions/fines/summer community service. Students may receive a one-day in-school suspension if the violation disrupts the learning environment or violates the covenant statement. **Again, the administration reserves the right to make final decisions on the appropriateness of ALL appearance/dress/apparel.**

EXPULSION

When all other approaches to improving a serious attitude or performance deficiency are unsuccessful, or if a student’s action constitutes endangerment to self or others, it will be necessary to remove a student from school. The final decision on expulsion rests with the administration.

FIELD TRIPS

Teachers are encouraged to take classes on field trips. They are an important part of our school curriculum. Parents/guardians will be notified 24 hours prior to field trips out of the Winona area.

FOOD and DRINK

Food and drink are not permitted in the classroom before, during, or after school unless approved by a staff member. Exemption: **CLEAR** water bottles are allowed in the classroom on a regular basis with teacher approval. Gum is not allowed in the classrooms unless approved by the teacher. Soda/pop/coffee or any other drink other than milk or water is to be consumed during lunch - unless approved by the administration or on approved special occasions.

Drinks and snacks are allowed in the school hallways. However, all litter must be disposed of immediately. No open containers or bags are allowed to be kept in or outside of the lockers. No energy drinks, heavily caffeinated drinks, or energy/ caffeinated pills of any kind or type are permitted at school or school functions.

GRADUATION HONORS

Graduation with honors requires a GPA of 3.5 or higher. Students with a GPA of 3.5 to 3.74 will receive one honor cord-Honor. Students with a GPA of 3.75 or better will receive two honor cords-High Honors. The top two students meeting the honor requirements will be named valedictorian and salutatorian based on their respective four year cumulative GPAs.

GRADING POLICY

A+		100 – 99	4.3
A	Exceptionally High	98 – 94	4
A-		93 – 92	3.7
B+		91 – 90	3.3
B	High Achievement	89 – 85	3
B-		84 – 83	2.7
C+		82 – 81	2.3
C	Average Achievement	80 – 76	2
C-		75 – 74	1.7
D+		73 – 72	1.3
D	Minimum Passing Grade	71 – 67	1
D-		66 – 65	0.7
F	Failing	64 – 0	No Credit

HOMEROOM

Students receive important information during homeroom. Your assigned homeroom teacher will provide you with college information and other announcements throughout the year. Lunch counts will be taken during this time and the first period class will begin after announcements and chapel.

HONOR ROLL—Quarterly

- 4.0 Principal Honor Roll
- 3.5 “A” Honor Roll
- 3.0 “B” Honor Roll

LOCKERS

Lockers are assigned by the Hope LHS staff and cannot be traded. Your locker is loaned to you. You have full responsibility for it and its contents. Lockers are expected to be clean and orderly at all times. Reminder: writing on lockers or disabling locks is vandalism. Examples: food, wrappers, and trash should not be stored in them.

Student lockers are considered to be school property; as such, the school staff has a legal right of access to lockers at all times. Hope does have locks available for student use.

LOST and FOUND

Students are expected to maintain control of their personal belongings. Students are to bring all found articles and books to the school office. Items may be claimed for the classroom before and after school. Any items left in the lost and found at the end of the quarter and school year will be disposed of or donated to Restored Blessings.

MEDICATION—NON-PRESCRIPTION

Students are not allowed to have non-prescription drugs in school. If a parent feels the student needs non-prescription medication a physician's order is required and a medication form must be on file with the school office.

MEDICATION—PRESCRIPTION

If medication has been prescribed by a physician and is to be taken during the school day, a completed Hope LHS medication form must be on file in the school office. Prescriptions must be brought to school in an original appropriately labeled pharmacy issued container. All medications and forms will be locked and kept on file.

PHYSICALS

Physicals are required every three years for athletic participation. The Minnesota State High School physical may be picked up at the school office or the Hope LHS website.

PLAGIARISM and CHEATING

Hope LHS expects academic honesty from every student who enters the classroom. Most assignments completed will be held to the expectations of MLA in-text citations and works cited pages. Plagiarism is defined by Merriam-Webster as "to steal and pass off (the ideas or words of another) as one's own" or to "use (another's production) without crediting the source." Any student who turns in any plagiarized work will automatically receive a "0" on the assignment *without* opportunity to redo the assignment. This is in reference to any direct quotes OR paraphrasing OR any work that is excessively edited so that the student's voice is no longer apparent (at the discretion of the teacher). Misquoting and improperly citing sources is also considered plagiarism and should be avoided at all cost (also resulting in a "0"). With all of this said, please know that the faculty of Hope LHS is more than willing to assist any student who is honestly trying to do his/her own work. Please seek their assistance before turning in any form of work that is not of your own intellectual property.

PSEO ADMISSION CRITERIA

Students who wish to enroll in PSEO class at a college must meet the following criteria:

- ★ Be a junior or senior
- ★ Have at least a 3.3 cumulative high school GPA
- ★ Have faculty recommendations.
- ★ Student must have a 3.5 or better for the two consecutive semesters preceding PSEO application

Students who wish to enroll in PSEO class at a vocational school must meet the following criteria:

- ★ Be a high school junior or senior
- ★ Have at least a 2.5 cumulative high school GPA

NOTE: Administration has the final decision on student enrollment in PSEO and may make exceptions based on a situation by situation basis.

PSEO GUIDELINES

- ★ It is recommended that at least four (4) periods be attended on Hope campus. One semester course = .5 credits. The Administration may review and waive attendance requirements on a case-by-case basis for off campus educational purposes. Decisions will be reviewed with the administration.
- ★ Classes taken should correspond with elective/lunch hour/study hall block of time. Special arrangements may be made on a case-by-case basis with approval of the administrator and affected faculty members. Hope LHS staff and content area teachers must approve classes in order to obtain credit.
- ★ 15 minutes transportation time is allowed after the listed end time of the class block. After that, students are considered tardy.
- ★ Students and parents are responsible for contacting the college/vocational school they plan to attend to verify transferability of course credit.
- ★ Students and parents are responsible for ensuring deadlines are met and all paperwork is turned in on time.
- ★ PSEO students will have their grade calculated into their transcript and it will affect GPA and class rank.
- ★ PSEO credits are considered high school equivalents for GPA purposes and are weighted on a 1:1 ratio with other standard high school classes. PSEO classes that are higher level (200 level or better) may be considered for a “challenge” course weighting (1:1.33) on a case-by-case basis.
- ★ PSEO students must provide Hope LHS office with a syllabus, course description, and copy of the class enrollment from college in order to receive credit.

PREGNANCY POLICY

Male or female students of Hope Lutheran High School involved in a pregnancy, upon the evidence of repentance, will be encouraged to continue and complete their education at Hope Lutheran High School. They will be encouraged to receive regular spiritual counseling. They will be excluded from publicly representing Hope Lutheran High School in curricular or co-curricular activities (including participation in sports, drama, musical, or any other public performance including a public graduation ceremony) during the duration of the pregnancy.

The student body will be notified and advised—usually in Christianity Classes—when a pregnancy is brought to the attention of the administration. Such a situation allows the community of Hope Lutheran High School the opportunity to be reminded that God is serious about His will for our lives, as well as to share the joy of God’s forgiveness for Jesus’ sake.

Specific questions regarding this policy should be addressed with the administrator.

The administrator is allowed, in consultation with association pastors and board members, to address the implementation of this policy, and any clemency applied thereof, in order that a Christian Witness that acknowledges sin and proclaims the forgiveness of Christ for the student.

PROBATION

A student may be placed on probation because of academics, attendance/tardies, or behavior. Responsibilities will be stipulated in a contract form for the student and/or parent(s)/guardian(s). The contract will be reviewed at the end of the quarter as stipulated, and one of the following three conclusions will be reached:

1. continue as a student without probation.
2. on probation for one more quarter.
3. withdrawal or expulsion.

PUBLIC DISPLAYS OF AFFECTION

Students are to refrain from public romantic displays of affection anywhere on school grounds or during school sponsored events off campus.

SAFETY: Harming one's self or neighbor

"We should fear and love God so that we do not hurt or harm our neighbor in his body, but help and support him in every need" (Luther's Small Catechism)

Harm or violence will not be allowed in any way. There will be an automatic suspension for possession or use of alcohol, cigarettes, drugs (illegal or misused/abused legal drugs), and weapons. No guns, knives, or other weapons are allowed on campus. Exceptions to this are for the trap team and other approved education purposes only allowed and approved by administration.

Hope Lutheran High School practices zero tolerance regarding threats to the safety of the Hope Lutheran High Community and any of its individuals.

SCHOOL CLOSINGS/DELAYS

If it becomes necessary to close or delay school because of severe weather or another emergency, we will follow District 861 Public School System announcements on the website, email, and other social mediums. Class schedule will be emailed along with delay or cancellation notices along with posts on the Hope LHS website and Facebook.

SCHOOL SCHEDULE

The school day begins at 7:45 AM and ends at 2:10 PM. Students are expected to be in school and on time for all classes. The regular class schedule, the 2 hour delay schedule, as well as various special schedules will be announced at the beginning of each year.

SUSPENSIONS

There will be an automatic out of school suspension for possession/use of alcohol, cigarettes, drugs, and weapons. Individual teachers may count missed work as zeros. Suspensions will be determined by the administration as to in school or out of school.

TECHNOLOGY POLICY

Technology has been a blessing to Hope LHS. It has also had its trials and tribulations with abuse/misuse of phones/computers/ipads/electric devices which we will all refer to as technology.

Technology brought from home must adhere to the following rules:

The use of cell phones/smart watches in the building during the educational hours—7:45 am to 2:10 pm—is strictly forbidden unless directed by a staff member. Cell phones/smart watches are to be left in cars, lockers, or turned into the school office at the beginning of the day. They may not be used or on student's person or in a purse, backpack, or other bag in the student's possession during the day. Cell phones/smart watches are to be turned OFF while in the student's locker at school. Phones may be turned in or required to turn in after one violation.

Cell phone/smart watch use includes: calls incoming or outgoing, phone ringing, sending or receiving text/email messages, having the phone vibrate, beep, or in any other way bring attention to itself as a result of being turned on and active, and capturing still or video images with camera. In the case of usage as defined above, the phone/smart watch will be confiscated as outlined in this section.

Parents should call the school for any emergency situation. We will contact your son/daughter. Do not try to contact them by cell phone and/or other mobile devices during the school day.

Special arrangements may be made for cell phone possession and usage on extended overnight field trips and with teacher discretion for educational purposes.

As with all valuables brought to school, Hope LHS is not responsible for theft or damage to phones or pagers on school property or school-sponsored events.

Computers/iPads/Electronic/smart watches Devices/Technology at HLHS are for **educational purposes** only. All devices brought to school are subject to search and confiscation at any time for the safety of all involved. The devices will be monitored by the staff regularly. Each student will be provided with a hopelhs.org email that should be used during school hours and all school communication. This is to prepare our students for the next stage of education as well as assist us in monitoring technology uses.

Christ centered use of technology is a must. If students use the technology for educational purposes and keep it Christ centered, it should be a good year of using technology!

Students may not have food or drink near computers. This policy includes gum and water bottles. A student who is found abusing/misusing, not following these rules, having a cell phone on their person in any way during the school day without permission, OR has the cell phone or pager go off in their locker during the school day will be subject to the following consequences:

1. First offense- cell phone/device/technology will be confiscated, and student will receive a 30 minute detention and the phone will be held until the end of the school day.
2. Second offense and all following offenses-cell phone will be confiscated and held until the student pays a \$25 reclaimer fee and serve a 60 minute detention.
3. Excessive repeat offenses may result in loss of all technology privileges on campus. An offense after these privileges are lost will result in more fines, community service, including summer hours, and possible suspensions/expulsion.
4. Exceptional cases will be dealt with on a case to case basis.

TELEPHONES

The school telephone is available for student use before and after school with permission from a staff member. Students must have permission to use the phone during the school day except in emergency situations. Please note that the following do not qualify as emergencies: making arrangements for transportation, making work arrangements, making personal calls.

TESTING, STUDENT

All students at Hope LHS will be assessed using the Northwest Evaluation Association (NWEA), Measure of Academic Progress (MAP). MAP tests are unique in that they adapt to be appropriate for your child's level of learning. As a result, each student has the same opportunity to succeed and maintain a positive attitude toward testing. And with MAP tests, we can administer shorter tests and use less class time while still receiving detailed, accurate information about your child's growth. Each school year, students take the tests three times a year. Following each testing period, you will receive a report showing your child's growth.

TOBACCO, ALCOHOL, and CONTROLLED SUBSTANCES

The possession or use of any kind of illegal drug or tobacco or alcohol is strictly forbidden while on Hope Lutheran premises or while participating in school activities. Authorities and parents will be notified immediately in the case of any student who possesses or uses these substances on school grounds or while participating in school activities. Such use by students results in violation of MSHSL rules and causes loss of eligibility. HLHS will honor the disciplinary guidelines of MSHSL as the minimum consequence of violation of this policy. These rules are in effect for 12 months of the year. Students who use such drugs or alcoholic beverages on the campus of Hope Lutheran High School or at any function for which arrangements have been made by HLHS will be subject to disciplinary action, including possible immediate expulsion. Not only do civil laws forbid the illegal use of drugs or alcohol, we are also under the obligation of the Fifth Commandment to be concerned about the physical welfare of our neighbor as well as ourselves. Impaired judgment, lack of self-control, and possible permanent injury to others or themselves are the results of drugs and alcohol abuse. Therefore, loving concern for the physical, mental, and spiritual well-being of our fellow Christians should motivate each student to follow Matthew 18 in correcting offending fellow students. The same motivation should also lead students to report drug or alcohol use to school authorities so that mature Christians may also provide correction, help, and guidance for the offending student's benefit.

Tobacco has been determined to be a health hazard. All possession or use of tobacco by students is forbidden within the school building, on the school grounds, within sight of the school, or at school-sponsored events. Offending students will come under disciplinary action. Regardless of parental consent, this regulation will be strictly enforced. Students are encouraged to honor God's word by keeping with I Corinthians 6:19 ("...your body is a temple of the Holy Spirit"), and refraining from use of all controlled substances or illegal substances.

***The Board of Hope Lutheran High School retains the right to review all situations arising from this policy.

VACCINATIONS/IMMUNIZATIONS

Vaccinations and required shots by the state of Minnesota should be current and on file with the school office.

VISITORS/GUESTS

Guests are welcome. After school starts, all visitors must report to the main school office to sign in and let administration know.

Social visits to Hope LHS students anytime during the school day are not permissible. Exceptions are made for special days with prior approval of principal and faculty.

Parents/guardians are always welcome to attend class. However, for safety reasons we do request a 24 hour notice to school administrator. Guests must enter at the beginning of the class period, remain for the entire class, and follow the class rules. Please remember that teachers are not available for questions while they are teaching.

WORSHIP and CHAPEL

Since we believe that all parents have the God-given responsibility for bringing Christ to their children, families are expected to regularly attend services and Bible study at the church of their choice. Parents/Guardians are encouraged to involve themselves in regular Bible study and worship attendance. Families and friends are welcome to attend our weekly **Wednesday** chapel service.

FREQUENTLY ASKED QUESTIONS

What is the actual cost to attend Hope? The actual cost is \$12,040. We try to keep tuition costs as low as possible and commit about \$6,000 per student to raise so that it does stay low thus the \$5300. In reality we only raise about \$2,000 per student and our association churches contribute \$350 per student. Guardian Angels have made it possible for many of our families. Please inquire about this awesome ministry.

Why do we have to pay athletic fees? Athletic fees are charged due to the fact they are not a budgeted item. The fees only cover about ¼ of the entire cost of the athletic programs.

Can I/we use our tuition payments as a tax deduction/Credit? Yes. Refer to your Minnesota tax form and line 312.

How do we qualify for Guardian Angel Financial Aid? You qualify according to your income level per the USDA Food and Nutrition Income Eligibility Guidelines. If you are a returning family, have received Aid last school year but have not followed through on your tuition account, you are not eligible to receive aid this year until your account balance from last year is paid in full.

Can my child get extra help with his/her studies(classes) that they are struggling with? Yes. After school there is usually one or two teachers that will assist students on a daily basis. Your child can also make arrangements with teachers for assistance during their study hall, before and after school and even during lunch can be a possibility.

How can I help to keep my child/children's tuition as economical as possible? As a parent or Guardian of a Hope LHS you can volunteer at Restored Blessings, apply for Guardian Financial Aid, volunteer for a variety of opportunities to assist with fundraising such as the Annual Auction, Annual Fall Craft Sale or come up with another fundraising event and organize it. Perhaps, you have a special skill or interest in teaching a trade, helping with building repair or construct a platform for the volleyball team, to use in practicing serves. The possibilities are endless.

How do I know my student has all of the academic requirements for graduation? The senior class advisor checks and verifies that your student is getting all of their needed requirements to graduate.

Can I share how great Hope LHS is with my co-worker, and encourage they consider to send their child? Even if they do not belong to a church or even believe in the Lord? Yes! Please do. We are here to spread the word of God as well as provide a great education.

HOPE LUTHERAN HIGH SCHOOL STAFF

507-474-7799

www.hopelhs.org

Cherie Johnson	English, Resource Teacher
Mac Threinen	English
Lindsey Haag	Resource Teacher
Danelle Larson	Biology
Pastor Bert Mueller	Military History, Latin
Deb Ellinghuysen	Agriculture, FFA
Jacob Teichroew	Social Studies, Woodworking, Industrial Arts, Robotics, Drones
Thomas Johnson Freshman Class Advisor	Music, Choir, Band, Ensembles
Victoria Ritzma Senior Class Advisor	Social Studies
TBD	School Counselor
Angie Littlefield	Office Manager/Secretary, Yearbook teacher
Becky Lewis	English, Business, Multimedia
Angie Meyer Senior Class Advisor	Dean of Students, Assistant Principal, A & P, Social Science
Pastor Richard Moore	Christianity, Board Treasurer
Tammy O'Laughlin Sophomore Class Advisor	Math, Algebra I/II, Geometry, Calculus, Chemistry Biology, Physics, Physical Science
Rocky Sandcork Junior Class Advisor	Administrator/Principal, Activities Director, Investing PE, Health, Spanish, Math

Student Council Executive Board

Hawken Roskos
Gabe Pronschinske
Owen Sauer
Divine Sambian

President
Vice President
Treasurer
Secretary

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